

HOPTON AND COTON PARISH COUNCIL

NOTICE OF ANNUAL MEETING

WEDNESDAY 10TH MAY 2023

Email: hoptonandcotonparishclerk@gmail.com
Website: www.hoptonandcotonparishcouncil.org.uk

To: **Members of Hopton and Coton Parish Council**

Dear Councillors,

You are summoned to attend a meeting of **Hopton and Coton Parish Council** which will be held on **Wednesday 10th May 2023 at 7:00pm** at **Hopton Village Hall, Wilmore Hill Lane, Hopton, Stafford ST18 0AW**.

Members are asked to inform the Clerk if they are unable to attend.

Yours sincerely

A. Mclean

Angela Mclean
Parish Clerk

Date of Notice: 2nd May 2023

AGENDA

PUBLIC PARTICIPATION TIME

- 01.1 Welcome and introduction by the Chairman
- 01.2 Introduction of a HS2 Senior Community Engagement Manager and a Staffordshire County Council HS2 Liaison Team member
- 01.3 Update to be provided by the two representatives on HS2
- 01.4 Matters raised by the members of the public; up to a collective maximum of 20 minutes in duration; a member of the public may only speak for a maximum of 3 minutes
- 01.5 Close of Public Participation Time

PARISH COUNCIL MEETING

- 01.6 To elect a Chairman
- 01.7 To elect a Vice Chairman
- 01.8 All Councillors to sign an acceptance of office form
- 01.9 To receive and approve apologies
- 01.10 Record declarations of interest from Councillors
- 01.11 To consider the minutes from the Parish Council Meeting held on Wednesday 12th April 2023
- 01.12 Discuss matters arising from the minutes not covered later in the Agenda:
 - 01.12.1 Update on the parish board to be situated at Redrow **and to agree a plan to review and update the current parish boards**
- 01.13 To consider planning matters
 - 01.13.1 Planning Reference 23/37339/HOU To consider the proposed development described as a single storage extension to rear of property at 31 Bayswater Square, Stafford, Staffordshire
- 01.14 To consider the dates and frequency of the Parish Council meetings for the next year
- 01.15 To consider constitution of any committees
- 01.16 To discuss and set up a working group in relation to the updating of the Parish Council policies
- 01.17 Financial Matters
 - 01.18.1 To consider the schedule of payments
 - 01.18.2 To receive an update on the status of the year end accounts for the year 2022-2023
- 01.19 Close of Parish Council meeting

END